

# **PUBLIC NOTICE FROM THE TOLTEC ELEMENTARY SCHOOL GOVERNING BOARD**

## **PUBLIC HEARING**

A public hearing will be held at 6:00 P.M. to present the Annual Financial Report for the 2011-2012 school year and Immediately following the Public Hearing, the regular meeting of the Toltec Governing Board will be held.

## **AGENDA OF THE GOVERNING BOARD OF TOLTEC ELEMENTARY SCHOOL DISTRICT NO. 22**

### **REGULAR BOARD MEETING & POSSIBLE EXECUTIVE SESSION**

Pursuant to A.R.S. § 38-431.02, notice is given to the general public that the Governing Board of Toltec Elementary School District #22 will hold a public meeting. The Governing Board may change the order of the items listed in the Agenda.

**October 10, 2013 @ 6:00 PM**

**DISTRICT ADMINISTRATION BUILDING  
DISTRICT BOARD ROOM  
4050 W. TONTO ROAD  
TOLTEC, ARIZONA 85131**

### **PUBLIC HEARING**

- I. Call to Order**
- II. Pledge of Allegiance/Moment of Silence**
- III. Roll Call**
- IV. Approval of the Agenda**
- V. Cambridge Preparatory Drama Department Presentation:** Ms. Jada Genter, Teacher and Upper Grades
- VI. Current Events Summary:** The Superintendent, Board President, or Board Member may present a brief summary of current events. The summary may include recognition of students, staff or others. The Board will not propose, discuss, deliberate or take legal action on any matter in the summary.
- VII. Call to the Public:** Any person wishing to address the Governing Board on any issue within the jurisdiction of the Governing Board may speak at this time subject to reasonable time, place and manner restrictions. At the conclusion of the call, Board Members may 1) respond to criticism made by those persons who addressed the Board, 2) ask staff to review a matter or 3) ask that a matter be put on a future agenda.
- VIII. Consent Agenda Items:** All items on the Consent Agenda will be handled by a single vote, unless a Board Member or the Superintendent requests an item(s) be removed from the Consent Agenda and discussed as a regular agenda item(s).
  - A. September 18, 2013 Regular Board Minutes
  - B. Budget Report
  - C. Student Activities
  - D. Tax Credit

- E. Pay Roll Vouchers #7 \$244,620.55, #8 \$2,670.97 Expense Vouchers #1008 \$21,211.30
- F. Extra Duty Stipends
- G. Cambridge Preparatory Academy 2014-215 and 2015-2016 Calendar
- H. Letter of Resignation (Steven Clarke, CPA Math) (Jena Prock, Sped Para ACES)

**IX. Information/Discussion Items:** The Board will take no legal action regarding any information or discussion item(s) during the meeting

- A. Medical, Retirement, Payroll Issues
- B. Staff Survey of Dress Code

**X. Regular Agenda Items: Discussion/Approval/Disapproval of the following items.**

- A. 2012-2013 Toltec ESD #22 Annual Financial Report
- B. Second Reading of Possible Board Policy Changes: Board Advisories 468-472 Policy **Advisory No. 468**: DKB — Salary Deductions **Policy Advisory No. 469**: EBC — Emergencies: EBC-RA — Emergencies, EBC-RB — Emergencies (Emergency Drills), EBC-RC — Emergencies (First Aid) EBC-RD — Emergencies (Bomb Threats) EBC-RE — Emergencies (Procedures for Aftermath of Suicide, Suicide Attempt, or Other Tragedy) EBC-E — Emergencies (Procedures for Aftermath of Suicide, Suicide Attempt, or Other Tragedy) **Policy Advisory No. 470**: GCQE — Retirement of Professional Staff Members **Policy Advisory No. 471**: IKF-EB — Graduation Requirements (Augmentation Points Calculations) **Policy Advisory No. 472**: JK — Student Discipline, JK-RA — Student Discipline, JK-RB — Student Discipline, JK-EA — Student Discipline
- C. Second Reading of Possible Board Policy Changes Board Advisories 473-475 **Policy Advisory No. 473**: GCJ — Professional Staff Probationary and Continuing Status **Policy Advisory No. 474**: GCK — Professional Staff Assignments and Transfers **Policy Advisory No. 475**: GCO — Evaluation of Professional Staff Members, GCO-RA — Evaluation of Professional Staff Members
- D. Second Reading of Possible Board Policy Changes Board Advisories 476-492 **Policy Advisory No. 476**: BEDB — Agenda; **Policy Advisory No. 477**: CBCA — Delegated Authority; **Policy Advisory No. 478**: CBI — Evaluation of Superintendent; **Policy Advisory No. 479**: CM — School District Annual Report; **Policy Advisory No. 480** DJE — Bidding/Purchasing Procedures DJE-R Bidding/Purchasing Procedures , DJE-E — Bidding/Purchasing Procedures; **Policy Advisory No. 481**: EBAA — Reporting of Hazards/ Warning Systems; **Policy Advisory No. 482**: EBBB — Accident Reports; **Policy Advisory No. 483**: EBC — Emergencies; **Policy Advisory No. 484**: GBI — Staff Participation in Political Activities; **Policy Advisory No. 485**: GCFC — Professional Staff Certification and Credentialing Requirements; **Policy Advisory No. 486**: IHB-R — Special Instructional Programs; **Policy Advisory No. 487**: IMG — Animals in Schools; **Policy Advisory No. 488**: JLCB — Immunizations of Students; **Policy Advisory No. 489**: JLCD — Medicines/Administering Medicines to Students, JLCD-R Medicines/Administering Medicines to Students; **Policy Advisory No. 490**: JLF — Reporting Child Abuse/ Child Protection, JLF-R — Reporting Child Abuse/ Child Protection; **Policy Advisory No. 491**: KHA — Public Solicitations in Schools; **Policy Advisory No. 492**: GBED – Smoking by Staff Members , JICG – Tobacco Use by Students , KFAA – Smoking on School Premises at Public Functions
- E. School Board Self Evaluation
- F. Possible Executive Session Pursuant to A.R.S. § 38-431.03(A)(1) and A.R.S. § 15-843  
Possible that the Board may move into Executive Session for the purpose of a request of student discipline see Board Policies JK, JKD and JKE (**STUDENT A**)

**XI. Executive Session:** Executive Session for the purpose of a request of student discipline see Board Policies JK, JKD and JKE (STUDENT A)

**XII. Next Meeting Date**

**XIII. Adjournment**

Note: 1. Persons with a disability in need of reasonable accommodation may contact Dr. Bryan McCleney, at (520) 466-2361, as early as possible to arrange the accommodation.

2. Individuals wishing to address the board will be granted time under the agenda item they wish to address. Individuals must fill out a Request to Address the Board form **prior to** the agenda item being discussed, and give it to the Governing Board Secretary. If the item is **NOT** on the agenda, individuals may speak during Public Participation. Board members will not discuss or respond to items raised from the audience that are not agenda items. Each individual will be allowed 3 minutes unless additional time has been previously requested through the Superintendent or Board President. During an open session, the board shall not hear personal complaints against school personnel or a person connected with the District. Policies KL and KE, Citizen Complaints, and KE-R, and KR-E are provided by the board to address citizen complaints.

Persons with a disability in need of reasonable accommodation may contact Dr. Bryan McCleney, at (520) 466-2360, as early as possible to arrange the accommodation.

Individuals wishing to address the board will be granted time under the agenda item they wish to address. Individuals must fill out a Request to Address the Board form **prior to** the agenda item being discussed, and give it to the Governing Board Secretary. If the item is **NOT** on the agenda, individuals may speak during Public Participation. Board members will not discuss or respond to items raised from the audience that are not agenda items. Each individual will be allowed 3 minutes unless additional time has been previously requested through the Superintendent or Board President. During an open session, the board shall not hear personal complaints against school personnel or a person connected with the District. Policies KL and KE, Citizen Complaints, and KE-R, and KR-E are provided by the board to address citizen complaints.

#### 38-431.03. [Executive sessions](#)

A. Upon a public majority vote of the members constituting a quorum, a public body may hold an executive session but only for the following purposes:

1. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.
2. Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.
3. Discussion or consultation for legal advice with the attorney or attorneys of the public body.
4. Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.
5. Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of employees of the public body.
6. Discussion, consultation or consideration for international and interstate negotiations or for negotiations by a city or town, or its designated representatives, with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city or town.

7. Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

15-843. Pupil disciplinary proceedings

A. An action concerning discipline, suspension or expulsion of a pupil is not subject to title 38, chapter 3, article 3.1, except that the governing board of a school district shall post regular notice and shall take minutes of any hearing held by the governing board concerning the discipline, suspension or expulsion of a pupil

Copies of this agenda are available at the District Office from 8:00 A.M. to 4:00 P.M. Monday – Thursday and 8:00 A.M. to 12:00 P.M. Friday.

**Date Posted: October 4, 2013      Time: 11:00 a.m.      By: Dr. Bryan McCleney**  
**Posted: Toltec District Office and Toltec Elementary School, Toltec, AZ: Arizona City Elementary School, Cambridge Preparatory Academy and Arizona City Independent, AZ City: District Website: [www.toltec.k12.az.us](http://www.toltec.k12.az.us)**